



BISHOP AUCKLAND
TOWN TEAM

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Town Team Events Sub-Group**

Thursday 2nd August 2018

The Park Head County Hotel, New Coundon
Bishop Auckland

Meeting Minutes

Those present:

Alan Anderson, Clive Auld (Chair), Rob Berry, Lee Brownson, Nigel Bryson, Gillian Campbell, Maureen Davison and Clare Davison.

1. Apologies

Apologies were received from Claire Gibbons and David Wilson.

2. Minutes of the last meeting held on the 19th July 2018

The minutes were agreed.

3. Matters Arising

The invoice for hiring the stage on the Forties Day had been received and paid. All invoices relating to the day had now been paid. In total we paid £1,741.89. Our estimate for the Town Council was £2,850.00.

We had the 4 Summer Saturday Live initiative and £2,000 had been put aside for this. It was reported that the Town Council would accept any surplus from the 40s event being carried over to the Summer Saturday Live events.

4. Debrief of Railway Station Event/Summertime Event – Saturday 28th July 2018

Railway: £20.00 was raised at the Railway Community event on Saturday 27th July 2018. Numbers were down on last year's event and this was likely to be due to the weather in the morning and competing local events on the same day. The day was enjoyable.

Summer Saturdays Live: For the Saturdays we needed to ensure we could access the chairs from the Town Hall. While it was raised that we should have the grass and games outside No 42, it was suggested we leave it for the moment.

On Saturday 11th August we would have a double sized gazebo and this would require more people to erect it. We would meet at 1.00pm to make sure the gazebo is erected in time for the acts.

5. New Car Show: Friday 24th August 2018

An update was given on the current position:

- 4 dealers had confirmed their involvement and we needed another two. Alan would contact the two dealers with a deadline and see if any would take a double space.
- The leaflet should be drafted with the dealers we had confirmed.

- Gillian would contact the Jaguar Club to see if we could get some vintage Jaguar cars.
- We should put the New Car Show banners up at specific roadside locations.
- It was agreed we should get 25 A4 posters for shop window advertising.

6. Bishop Celebrates Together (Road Closure)

Following our site visit the week before, we agreed the following:

- We should apply for a road closure order for the road around the centre of the Market Place. Nigel will deal with this and the SAG Form. The Christmas Switch On event in 2017 cost around £600.00. We would go ahead if the price this year was similar.
- We should be covered by our Public Liability insurance, so long we follow previous practices.
- Rob approach at least 10 food/beverage traders to have a stall at the event: charge would be £30.00 per stall.
- The stage company have confirmed that they can cover our event; the Newgate Centre will be an alternative venue in the case of inclement weather.
- We should aim to have our programme confirmed by the 1st September 2018.

7. Christmas Advent Window (Grant)

.A grant of around £2,000 had been secured for storytelling. Cllr Tanya Tucker had indicated she would contribute to the event. It is also possible that Durham Community would fund the event for a second time.

Gillian and Clive agreed to work up an Application to Durham Community.

Once the 24 shops are agreed, we can put the publicity up on Facebook.

Clive would look for sponsors for the stage.

8. Any Other Business

40s Saturday 8th June 2019: Maureen had checked with Aycliffe Brass Band and they were keen to be involved. They would cost £250.00 and it was agreed we should book them up.

For the Easter Eggstravaganva it was suggested we have a photographic competition.

9. Date of next meeting

Thursday 16th August 2018 beginning at 5.15pm in the Park Head Hotel