



BISHOP AUCKLAND  
TOWN TEAM

**BISHOP AUCKLAND TOWN TEAM  
Town Team Events Sub-Group**

Thursday 16<sup>th</sup> August 2018

The Park Head County Hotel, New Coundon  
Bishop Auckland

**Meeting Minutes**

**Those present:**

Alan Anderson, Clive Auld (Chair), Rob Berry, Lee Brownson, Nigel Bryson, Gillian Campbell, Clare Davison, Maureen Davison, Claire Gibbons, Jennifer Hare and Hazel Kennedy.

**1. Apologies**

Apologies were received from Karen Porter and David Wilson.

**2. Minutes of the last meeting held on the 2<sup>nd</sup> August 2018**

The minutes were agreed.

**3. Matters Arising**

1940s Saturday: The event had come underbudget by £1,108.11. It had been agreed by the Town Council that this surplus could be put to the Summer Saturdays Live events. However, there had been an advert in Bishop Press that cost £350.00, so the surplus available would be around £760.00. It was agreed that the Town Council be requested to put the surplus to the Bishop Better Together event.

**4. New Car Show: Friday 24<sup>th</sup> August 2018**

An update was given on the current position:

- Alan reported that 5 dealers had confirmed their involvement and one was taking up a double space. The dealers were Bescol, Vertu Honda, Sherwoods, SG Petch and KCS.
- It was agreed that we would print vouchers for the dealers to get tea and coffee.
- The Jaguar Club would have vintage cars outside the Town Hall, along with the Kynren Car.
- The gazebo would be outside No 42 and music would be played.
- Alan would be able to appear as Bishop the Boar.
- Those involved would meet at 8.00am on the morning of the event.
- We would meet for a site review on Thursday 23<sup>rd</sup> August 2018 at 4.00pm in the Market Place.

## 5. **Summertime Activities** – Saturday 25<sup>th</sup> August 2018

A review of the 3 events held so far revealed that the acts had been good but that we were not attracting a big enough audience. It was clear that by 2.30 – 3.00pm there were not many people around in the Market Place. However, it was noted that people tended to come into the Town after 5.00pm.

For the final event, the acts were in place and we would set up at 1.00pm as in the previous events.

## 6. **Funding Applications**

**Advent Windows:** In addition to the grant secured for storytelling and DBS checks, Cllr Tanya Tucker would be approached by Clive to confirm her interest in providing a grant from her Neighbourhood budget.

It was agreed that we should apply again for the Durham County Community Action grant.

**Town Council:** It was agreed that we needed to put a report into the next Town Council meeting on the 11<sup>th</sup> September. This would report on the events they funded – 1940s Saturday and Summertime Saturday Live – and project the events we have planned for next year. This would include a request for funding. By submitting the request in September, it would allow the Council to consider our funding request within their timetable of identifying next year's budget.

## 7. **Bishop Celebrates Together** – 29<sup>th</sup> September 2018

Following extensive discussion, it was agreed:

- The road closure would start at 6.00am on the morning. Nigel is in contact with road traffic management companies and will submit the applications for road closure and SAG form.
- That stall holders be invited. Rob had contacted several stall holders and 11 food and drink vendors had expressed interest in coming.
- We would erect the large and small Town Team gazebos to ensure an event control point and provide stall space.
- St John's Ambulance would be hired to provide First Aid. They would have their own stall.
- The event would need to be set up between 8.30-9.30am.
- Acts had been booked that included Jack Drum Art, Sandra Welch's Dance group, Yvonne Slater. There were still places to be filled and Bob said he would put a calling notice on the Kynren site for acts.
- Lee would be working with Eric Thompson from Bondgate Galley to produce a map of the event. Need to print this in the 1<sup>st</sup> Week of September 2018. If a stall holder wants to be advertising on the leaflet, they need to pay the £30.00 by the 1<sup>st</sup> September.

## 8. **Any Other Business**

No other business was raised.

## 9. **Date of next meeting**

Thursday 30<sup>th</sup> August 2018 beginning at 5.15pm in the Park Head Hotel