



BISHOP AUCKLAND  
TOWN TEAM

**BISHOP AUCKLAND TOWN TEAM  
Town Team Events Sub-Group**

Thursday 13<sup>th</sup> December 2018

The Park Head County Hotel, New Coundon  
Bishop Auckland

**Meeting Minutes**

**Those present:**

Alan Anderson, Clive Auld (Chair), Rob Berry, Lee Brownson, Nigel Bryson, Gillian Campbell, Maureen Davison and David Wilson.

**1. Apologies**

Apologies were received from Nick Brown, Clare Davidson and Claire Gibbons.

**2. Minutes of the last meeting – 29<sup>th</sup> November 2018**

The minutes were accepted as an accurate record of the meeting.

**3. Matters Arising**

All the actions from the previous meeting had been completed. Dave Wilson was thanked for allowing the former Argos display windows to be used to locate the two televisions and the 24 Advent Window posters. So far, these promotional features had been very successful and were attracting attention from passing visitors.

**4. Advent Windows**

To date the opening of the Advent Windows had been great. We had two articles in the Northern Echo and the social media posts were circulating widely. Using the Town Council printers, we were able to get the photographs of the opening of a shop window converted into a A3 poster to put on the respective Advent Window poster in the Newgate Centre. This was working well.

David and Pam had done a great job organising the event and this was recognised by the group. It was agreed that his invoice should now be paid.

**5. Christmas**

The event held at the Kings Café and Retail on the 8<sup>th</sup> December 2018 had been well received. We raised £209.00 on the day and a through put of people was reasonably constant. Ian was thanked for establishing the Grotto and the layout worked well. The young photographer, Hope, was excellent and it was agreed that – if she was available – she could take photographs at the events in the Newgate Centre: Saturday 15<sup>th</sup> and 23<sup>rd</sup> December.

Those available would check the site at the Newgate centre tomorrow, to see where the entertainment would be located. Bishop the Boar should make an appearance and Callum had volunteered to do a stint.

**6. Communication**

It was agreed we would look at this item at the next meeting. It was noted that Lee and Nigel would meet with Christine Percival at the Bishop FM offices to discuss a common

form for data collection between the Town Team and the Town Ambassadors. This would be on the 18<sup>th</sup> December 2018.

## **7. Finance**

The submission requesting a grant for 2019 had been submitted to the Town Council Finance Committee. It would be on the agenda for the next Town Council Meeting, to be held on the 8<sup>th</sup> January 2019.

## **8. Any other business**

40s Day - Saturday 8<sup>th</sup> June 2019: Rob reported that Aycliffe Town Band, Genna Highfield, the Do-op Dollies and Bishop Auckland Theatre Group had been booked.

## **9. Date of next meeting**

Thursday 17<sup>th</sup> January 2019 beginning at 5.30pm in the Park Head Hotel.