



BISHOP AUCKLAND
TOWN TEAM

**BISHOP AUCKLAND TOWN TEAM
Town Team Events Sub-Group**

Thursday 9th May 2019 at 5.30pm

The Park Head County Hotel, New Coundon
Bishop Auckland

Meeting Minutes

Those present:

Alan Anderson, Clive Auld (Chair), Rob Berry, Lee Brownson, Nigel Bryson, Clare Davison, Maureen Davison and Liz Walton. George Cox attended the event to discuss the Vintage and Classic Car show. Robert Proud attended his first meeting to find out what the group was about, as he was interested in volunteering.

Robert introduced himself and gave some background details. It was agreed that his name be added to our mailing list and he was welcomed to the group.

1. Apologies

Apologies were received from Claire Gibbons and Peter Heslop.

2. Minutes of the last meeting

The minutes of the 18th April 2019 were tabled and accepted as a true record of events.

3. Vintage and Classic Car Show: Sunday 14th July 2019

George Cox was a representative from Classic and Retro Events. They organised classic and vintage cars shows throughout the year. They were in contact with hundreds of classic and vintage car owners and were keen to get involved with the Town Team's event on the 14th July. The event was discussed and the following were the key points:

- We could accommodate up to 40 cars within the Market Place area.
- George would contact car owners and help secure up to 40 vehicles.
- It was recognised that other shows may be going on at the same time eg Witton Castle.
- The Tees Valley Jazzmen would play three sessions during the day.
- The North East Bus Preservation Society would be providing a double decker bus for the day.
- Nigel would be submitting a SAG form to Durham County Council, once the numbers of vehicles coming to the event was agreed.

4. Easter Eggstraveganza Debrief

The event was held on Saturday 20th April and was generally agreed to be a success. A new event – best decorated egg – have several good quality entries and was a good

additional feature to the event. The weather was favourable this year although we had a lower number of entries than expected for the 'hunt the eggs' competition. At next year's event, we may need to consider giving more publicity.

The indoor golf driving range appeared to be successful and the Golf Club representatives were happy with how the day went for them.

Bishop the Boar and Clare in the Easter Bunny suit had been well received with the children – and some adults!! With £232.00 being made on the Tombola, the day had gone well and we organise it again next year.

5. 1940s Event: Saturday 8th June 2019

The following points were made:

- Lee would draft the running order for the entertainment and circulate it to the group.
- Rob confirmed the stall holders and gave Lee a list of vendors. He had also booked the stage company used by the Town Team for the event last year and Bishop Better Together in September last year – LSL Production Services. This would cost £800.00.
- It was agreed that – as far as possible – members of the group would dress up in 1940s style clothing. Rob informed people of a theatrical costume company in Consett that would hire appropriate period clothing by the day.
- Lee would contact Jill Wood about where we may get the picnic type tables to use on the day.
- It was agreed that the Town Team would cover the cost of Lee boosting the Facebook page to gain a great reach of people who could see our publicity material.
- The artwork for leaflets and posters had been agreed and should be available the week beginning the 13th May.
- At the next meeting – 22nd May – we would finalise the details of the event, including the date for a site visit.
- Nigel kept the details of a second staging company, based in Darlington MT Audio, as a potential alternative to LSL Production Services.

6. Communications

Nick was on holiday but he is ready to establish the database once we have the signed business information forms signed by the individual business owners/managers. We needed to:

- Convene a meeting with the Town Ambassadors to brief them about completing the details on the form; and
- Decide how the businesses will be allocated to Town Team and Town Ambassador members.

Once Nick was back from holiday, the meeting would be set up.

7. Finance

Alan pointed out that we still had an outstanding invoice from Auckland Projects [Road closure cost - £270.00 - from September 2018: **not** £250.00 as previously recorded]. Alan had discussed it with the Accounts Department and had re-issued the invoice for Auckland Projects as the first one had been sent to Auckland Castle. It is anticipated that

with this change, payment would be forthcoming. This would be reviewed at the next meeting, to identify if a formal intervention was needed.

It was noted that a vinyl border had been purchased and was now around the Cello TV in No 42. There had been no response from Wetherspoons to use one of their televisions to promote the Town Team video. The video was still being displayed in Switch On.

8. Any other business

Bishop the Boar:

(a) Model: It was noted that one retailer was selling a Teddy Bear with a Love Bishop Auckland tee shirt on it. Originally, we had enquired about getting furry models of the Boar and costs were quoted at around £17.00 each. This was considered as too much to purchase and the idea was dropped.

After some discussion, it was agreed that we would invite crafters to make prototypes of Bishop the Boar models with 'I Love Bishop Auckland' on them and see if we could get one to be example on which to purchase a number for promotional purposes.

(b) Dates: Requests had been made to have the Boar appear at the new sweet shop Maurice Card is opening on the 25th May and at the Cricket Club on the 2nd June. It was agreed that the Boar attend both events.

9. Date of next meeting

Wednesday 22nd May 2019 at 5.30pm in the Park Head Hotel.

19th May 2019

ACTION FROM THE MEETING HELD ON THE 9th MAY 2019

No	Action	Who	When by
1	Add Robert Proud's name to the mailing list	Nigel	20:5:2019
2	Submit SAG form for 1940s Day	Nigel	ASAP
3	1940s Entertainment Programme	Lee	22:5:2019
4	Contact Jill Wood to identify picnic seat contact	Lee	22:5:2019
5	Boost 1940s Facebook Page advert	Lee	22:5:2019
6	Convene meeting with Town Ambassadors	Nigel/Lee	22:5:2019
7	Invoice £270.00: Auckland Projects	Alan	22:5:2019
8	Bishop the Boar model competition	Nigel	22:5:2019
9	Boar events 25 th May and 2 nd June	Clive	22:5:2019