



BISHOP AUCKLAND TOWN TEAM
Town Team Events Sub-Group

Thursday 19th December 2019 at 5:30pm

The Park Head Country Hotel, New Coundon
Bishop Auckland

Those Present

Clive Auld (Chairman), Alan Anderson, Rob Berry, Nick Brown, Lee Brownson, Nigel Bryson, Gillian Campbell, Clare Davison, Maureen Davison, Callum Howard and Liz Walton.

1. Apologies

Claire Gibbons, Peter Heslop and Karen Porter

2. Minutes of last meeting held on 28th November 2019

The minutes were accepted as an accurate reflection of the main points of the meeting.

3. Matters arising from previous Minutes

The following actions were agreed at the meeting held on the 28th November 2019 and most had been completed.

REF	ACTION	WHO?	WHEN
1	Confirm if Town Hall available for VE Day concert	Nigel	28:11:2019
2	Business Awards – contact Town Council	Nigel	10:12:2019
3	Fundraising – Dreamcatcher day centre	Clive/Nigel	28:11:2019
4	Set up Nigel, Nick and Gillian as administrators: Facebook	Lee	19:12:2019
5	Check that we have at least two photographers: Santa	Clive	19:12:2019
6	Confirm Ruth Stapleton available for 21 st December	Nigel	6:12:2019
7	Check Jenna Highfield's availability: Santa Saturdays	Alan	9:12:2019

4. Advent Windows

The opening of the Advent Windows had gone well to date, and the feedback had been positive. The models were well received and had been prominently displayed. The following were the key points:

- Clive, Alan and anyone involved with carrying the models in Newgate Street would meet at Trimmers at 9.15am to take the stands to the British Heart Foundation shop. The other stands would be taken to the Newgate Centre.
- Laura and her husband would pick the stands up and take them directly to St Peter's Chapel.
- The procession would start at Theatre Corner and go down Newgate Street and then into the Newgate Centre. It would then proceed down Fore-Bondgate and through the Market Place, picking up the models from the Fifteas Vintage Tearoom and Auckland Tower.
- We would have the models at the front of the procession and once at the Castle entrance people would be invited to gather at the main room at the Castle whilst the models were positioned in the Chapel.
- Once the models were fixed in position, the people in the procession would be invited in for the ceremony.
- ITV news indicated that they might film at the Christmas event procession.
- The daily posters in the former Argos shop had created similar interest to last year's promotion.

While care would be needed when the procession moved down Newgate Street, everything for the remainder of the window openings seemed in hand.

5. Christmas – 21st December 2019

The first two Santa Saturdays had gone well with the photographs raising £250.00 at the No 42 Event - Saturday 7th December – and £390.00 at the second event in the Newgate Centre. £95.00 was raised on the Tombola. It was noted that Dan had picked up work from the photographs he had taken at Town Team events.

6. VE Day – Saturday 9th May 2020

Alan reported that the Scotto Trust would be considering our grant application in March 2020 for a £5,000.00 grant to assist fund the event. Nigel would be trying to confirm the Town Hall as a venue.

7. Finance

It was emphasised that we needed to set a date for a fundraising meeting early in the New Year.

8. Any other business

The group thanked Clive and Alan for the work they had done at each of the Advent Window openings.

9. Date of next meetings

5.30pm on Thursday 16th January 2020, Park Head Hotel.